



TO EACH MEMBER OF THE CENTRAL BEDFORDSHIRE COUNCIL

17 May 2011

Dear Councillor

CENTRAL BEDFORDSHIRE COUNCIL - THURSDAY 19 MAY 2011

Further to the Agenda and papers for the above meeting, previously circulated, please find attached the following additional reports:-

11. Appointment of Members, Chairmen and Vice-Chairmen to Committees and Other Council Bodies 2011/12

Please find attached:

- (a) revised Appendix A – Member Appointments required by Annual Council;
- (b) Appendix B – Nominations for Membership of Committees etc 2011/12; and
- (C) Appendix C – Nominations for Chairmanship and Vice-Chairmanship of Committees 2011/12.

(Attached at pages 3 to 18)

13. Composition of the Executive and Scheme of Delegation of Executive Functions

Attached is a report from the proposed Leader of the Council regarding the composition and responsibilities of the Executive for the coming year.

(Attached at pages 19 to 26)

14. Appointments to the Joint Selection Committee (for Bedfordshire Police Authority) and the Bedfordshire and Luton Combined Fire Authority

Please find attached Appendix A to the report included in the main Council Agenda.

(Attached at pages 27 - 28)

16. Proposed Amendment to the Members' Allowances Scheme

To consider the report of the Monitoring Officer which proposes an amendment to the Scheme to take account of changes that are proposed to the portfolio structure of the Executive.

(Attached at pages 29 – 32)

Should you have any queries regarding the above please contact Sandra Hobbs on Tel: 0300 300 5257.

Yours sincerely

Sandra Hobbs
Committee Services Officer
email: sandra.hobbs@centralbedfordshire.gov.uk

MEMBER APPOINTMENTS REQUIRED BY ANNUAL COUNCIL ON 19 MAY 2011

Committee, Sub-Committee, Panel, etc.	Total No. of Councillors (substitutes in brackets)	Conservative 49	Liberal Democrat 5	Independent 4	Labour 1
A. PROPORTIONAL BODIES					
A1. 'Ordinary' Committees (proportional)					
Customer and Central Services OSC	9	7 (4)	1 (1)	1 (1)	0
Children's Services OSC	10	8 (4)	1 (1)	0	1 (1)
Social Care, Health & Housing OSC	9	7 (4)	1 (1)	1 (1)	0
Sustainable Communities OSC	9	7 (4)	1 (1)	1 (1)	0
Audit	7	6 (3)	0	1 (1)	0
Development Management	18	15 (8)	2 (1)	1 (1)	0
General Purposes	7	6 (3)	1 (1)	0	0
Licensing	12	11 (6)	0	1 (1)	0
Total	81				
<p>Notes:</p> <p>1. Overview and Scrutiny Committees (OSCs) must not include in their membership (a) any members of the Executive; or (b) any member who is appointed to assist a Portfolio Holder if the particular OSC's terms of reference cover any portfolio with which he/she assists.</p>					

<p>2. Unless the Council were to decide otherwise, with no Member voting against, the Conservative group will require a majority of all the seats, including co-opted member seats, on the Children’s Services Overview and Scrutiny Committee.</p> <p>3. The Audit Committee membership may not include (a) any member of the Executive; or (b) any Assistant Portfolio holder or (c) any member of the Customer and Central Services OSC.</p> <p>4. The General Purposes Committee must include at least one Executive member.</p>					
A2. Joint Committee (proportional but not part of the overall seat allocation)					
Wixams Joint Development Control	9 (5)	7 (4)	1 (1)	1 (1)	0
<p>Note: Appointments to the Wixams Joint Development Control Committee are, as far as practicable, to reflect political balance within the Council.</p>					

A3. Other Council Bodies (proportional but not part of the overall seat allocation)					
	Total seats	Conservative	Lib Dem	Independent	Labour
Appeals Panel (see note 1)	9 (5)	7 (4)	1 (1)	1 (0)	0
Appointments Panel (appointed by General Purposes Committee) (see note 2)	5 (3)	4 (2)	1 (1)	0	0
Corporate Parenting Panel (see note 3)	8 (5)	7 (4)	1 (1)	0	0
Employee Partnership Committee (appointed by General Purposes Committee) (see note 4)	7 (4)	6 (3)	1 (1)	0	0
Standing Advisory Council for Religious Education (SACRE) (see note 5)	5 (3)	4 (2)	1 (1)	0	0
Constitution Advisory Group (see note 6)	6 (1)	5 (1)	1	0	0

Notes:

1. Members of the Appeals Panel will be appointed as required to individual Appeals Committees, each comprising 3-5 councillors appointed in accordance with political balance.
2. In addition all Executive Members are on the Appointments Panel to enable the relevant Portfolio Holder to attend an Appointments Sub-Committee. The Panel forms the body from which Members will be drawn to form individual Appointments Sub-Committees. A Sub-Committee will be composed of 3 – 5 Members (2 – 4 Conservative and 1 Liberal Democrat, including at least 1 Executive Member). Members will be appointed to a Sub-Committee by the Monitoring Officer.
3. The membership of the Corporate Parenting Panel **must** include the Portfolio Holder for Children’s Services, the Assistant /Deputy Portfolio holder **and** a member of the Social Care, Health and Housing Overview and Scrutiny Committee.

4. The Employee Partnership Committee **must** include at least one Executive member.
5. Members appointed to the Standing Advisory Council for Religious Education (SACRE) should have an interest in collective worship and religious education, as required by its constitution.
6. The membership of the Constitution Advisory Group shall be 6, proportionate to the political structure of the Council, with 1 substitute member. It **must** include the Chairman or Vice-Chairman of the Council and at least one member of the Executive. It currently comprises 6 members (5 Conservative and 1 Liberal Democrat)

B. NON-PROPORTIONAL BODIES

B1. Other Committees and Sub-Committees (non-proportional)

Executive	3-10 (0)	
Standards	5 (0) (see note 2 below)	
Licensing Sub-Committee	3 (subs: see note 3)	
Standards Sub Committees	1 (see note 2 below)	

Notes:

1. The Executive does not have to comply with political balance rules. It will comprise the Leader of the Council and other members appointed by the Leader.

2. Member appointments to the Standards Committee (and its sub-committees) do not have to comply with political balance rules, but included a minority party member during 20010/11. Appointments of 5 Independent and 5 Town/Parish Council members have been made until the elections to be held in 2011 and it is confirmed that they remain Town/Parish councillors and therefore may continue their representation, which they have previously indicated they wish to do. Standards sub-committees comprise 3 members and are appointed by the Monitoring Officer on an ad hoc basis from a panel comprising all members of the Standards Committee.

3. Whilst political balance is not required for the Licensing Sub-Committee, where practicable the members should be drawn from more than one political group. The Licensing Sub-Committee comprises 3 members who are drawn from a pool comprising the 12 Members of the Licensing Committee.

B2. Joint Committees (non-proportional)

Dunstable Joint Committee	5 (0)	
Houghton Regis Town Centre Management	4 (0)	
Leighton-Linslade Partnership Committee	5 (0)	
Luton & South Bedfordshire Joint Committee (Section 29) (see note 4)	6 (6)	
Luton & South Bedfordshire Joint Committee (Section 101) (see note 5)	3 (3)	

Notes:

1. Dunstable Joint Committee (TCMC) **must** comprise **5 elected representatives of wards in Dunstable**. Under the regulations for joint committees whose role covers less than two-fifths of the Council's total area or population, political balance rules do not apply. (The DJC currently comprises 5 Conservatives)

2. Houghton Regis TCMC members **must** comprise **either** (a) Executive members or (b) members for a Houghton Regis ward. Likewise, political balance rules do not apply. (The TCMC currently comprises 1 Conservative and 3 Liberal Democrats)
3. Leighton-Linslade Partnership Committee members **must** comprise **either** (a) Executive members or (b) members for a Leighton-Linslade ward. Likewise, political balance rules do not apply. (The LLPC currently comprises 5 Conservatives)
4. The Luton and South Bedfordshire Joint Committee (Section 29 Committee) **must** include (a) 4 Executive members; and (b) up to 2 non-executive members, who will normally include the Chairman of Development Management Committee. The membership is non-proportional as it includes no more than 2 non-executive members (otherwise political balance rules would apply to the non-executive membership) (The Joint Committee currently comprises 6 Conservatives)
5. The Luton and South Bedfordshire Joint Committee (Section 101 Committee) **must** comprise three of the Executive members appointed to the Section 29 Committee and is therefore non-proportional. (The Joint Committee currently comprises 3 Conservatives)

B3. Other Panels and Informal Bodies requiring Council Appointments (non-proportional)

Joint Adoption Panel	1 (0)	
Fostering Panel	1 (0)	
Fostering Permanence Panel	1 (0)	
Member Development Champions	4 (0)	

Notes:

1. The Member Development Champions prior to May 2011 comprised 4 members (3 Conservative and 1 Liberal Democrat)

B.4 Other Committees & Sub-Committees to be appointed ad hoc as required (for information only)

Joint Health Overview and Scrutiny Committees are to be appointed by the Monitoring Officer as required from the membership of the Health and Social Care Overview and Scrutiny Committee, in consultation with the Chairman & Vice-Chairman of that Committee. Appointments are subject to (a) the political balance rules if more than 2 members are appointed; and (b) subsequent report to Council for information in any event.

B5. Other Bodies (for information only)

The Executive Member for Children's Services by reason of their office serves on the following bodies:

- Admissions Forum
- Schools Forum (non-voting)
- Children's Trust Board.
- Local Safeguarding Children Board

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Appendix B

NOMINATIONS FOR MEMBERSHIP OF COMMITTEES 2011/12

PROPORTIONAL BODIES	
A1. 'Ordinary' Committees	Councillors
<p>Customer and Central Services Overview & Scrutiny Committee (9 members + 6 substitutes)</p>	<p>Cllr Tony Brown (C) Cllr Jon Clarke (C) Cllr Paul Duckett (C) Cllr Ian Dalgarno (C) Cllr Mrs Rita Drinkwater (C) Cllr Rita Egan (LD) Cllr Roy Johnstone (C) Cllr Julian Murray (I) Cllr Miss Ann Sparrow (C) Subs: Cllr Lewis Birt (C) Cllr Mrs Fiona Chapman MBE (C) Cllr Ken Janes (C) Cllr David Jones (LD) Cllr John Saunders (C) Cllr Ian Shingler (I)</p>
<p>Children's Services Overview & Scrutiny Committee (10 members + 5 substitutes)</p>	<p>Cllr Nigel Aldis (LD) Cllr Mrs Sue Clark (C) Cllr Norman Costin (C) Cllr Amanda Dodwell (C) Cllr Mrs Doreen Gurney (C) Cllr Peter Hollick (C) Cllr Ken Janes (C) Cllr Iain Mackilligan (C) Cllr Roger Pepworth (La) Cllr Alan Shadbolt (C) Subs: Cllr Paul Duckett (C) Cllr Susan Goodchild (LD) Cllr Ms Caroline Maudlin (C) Cllr Naomi Sheppard (C) Cllr David Bowater (C)</p>

<p>Social Care, Health & Housing Overview & Scrutiny Committee (9 members + 6 substitutes)</p>	<p>Cllr Amanda Dodwell (C) Cllr Mrs Rita Drinkwater (C) Cllr Mrs Ruth Gammons (C) Cllr Susan Goodchild (LD) Cllr Mrs Doreen Gurney (C) Cllr Ken Janes (C) Cllr Iain Mackilligan (C) Cllr Naomi Sheppard (C) Cllr Mark Smith (I) Subs: Cllr Rita Egan (LD) Cllr David Bowater (C) Cllr Charles Gomm (C) Cllr Peter Hollick (C) 1 Conservative vacancy Cllr Julian Murray (I)</p>
<p>Sustainable Communities Overview & Scrutiny Committee (9 members + 6 substitutes)</p>	<p>Cllr Alan Bastable (C) Cllr Mike Blair (C) Cllr Mrs Fiona Chapman MBE (C) Cllr Mrs Ruth Gammons (C) Cllr Ms Caroline Maudlin (C) Cllr David McVicar (C) Cllr Julian Murray (I) Cllr Brian Saunders (C) Cllr Peter Williams (LD) Subs: Cllr Ian Dalgarno (C) Cllr Roy Johnstone (C) Cllr David Jones (LD) Cllr Mrs Marion Mustoe (C) Cllr Alan Shadbolt (C) Cllr Ian Shingler (I)</p>
<p>Audit (7 members + 4 substitutes)</p>	<p>Cllr Lewis Birt (C) Cllr Mike Blair (C) Cllr David Bowater (C) Cllr Mrs Denise Green (C) Cllr Alan Shadbolt (C) Cllr David Lawrence (C) Cllr Adam Zerny (I) Subs: Cllr Ray Berry (C) Cllr Norman Costin (C) Cllr Mark Smith (I) Cllr Nigel Warren (C)</p>

<p>Development Management Committee (18 members + 10 substitutes)</p>	<p>Cllr Nigel Aldis (LD) Cllr Alan Bastable (C) Cllr Ray Berry (C) Cllr Tony Brown (C) Cllr David Bowater (C) Cllr Mrs Fiona Chapman MBE (C) Cllr Mrs Sue Clark (C) Cllr Ian Dalgarno (C) Cllr Mrs Rita Drinkwater (C) Cllr Mrs Ruth Gammons (C) Cllr Ken Janes (C) Cllr David Jones (LD) Cllr Ms Caroline Maudlin (C) Cllr Tom Nicols (C) Cllr Alan Shadbolt (C) Cllr Ian Shingler (I) Cllr Peter Vickers (C) Cllr Nigel Young (C) Subs: Cllr Lewis Birt (C) Cllr Paul Duckett (C) Cllr Charles Gomm (C) Cllr Roy Johnstone (C) Cllr Ken Matthews (C) Cllr Julian Murray (I) Cllr Brian Saunders (C) Cllr Brian Spurr (C) Cllr Nigel Warren (C) Cllr Peter Williams (LD)</p>
<p>General Purposes (7 members + 4 substitutes)</p>	<p>Cllr Jon Clarke (C) Cllr James Jamieson (C) Cllr David Jones (LD) Cllr Maurice Jones (C) Cllr Jane Lawrence (C) Cllr Ken Matthews (C) Cllr Richard Stay (C) Subs: Cllr Nigel Aldis (LD) Cllr Lewis Birt (C) Cllr Mrs Fiona Chapman MBE (C) Cllr Roy Johnstone (C)</p>

<p>Licensing (12 members + 6 substitutes)</p>	<p>Cllr Ray Berry (C) Cllr Lewis Birt (C) Cllr David Bowater (C) Cllr Ian Dalgarno (C) Cllr Mrs Denise Green (C) Cllr Ken Janes (C) Cllr Peter Vickers (C) Cllr Charles Gomm (C) Cllr Iain Mackilligan (C) Cllr Nigel Warren (C) Cllr John Saunders (C) Cllr Ian Shingler (I) Subs: Cllr Jane Lawrence (C) Cllr Ms Caroline Maudlin (C) Cllr David McVicar (C) Cllr Nigel Young (C) Cllr Adam Zerny (I) 1 Conservative vacancy</p>
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A2. Joint Committee	Councillors
Wixams Joint Development Control (9 members + 5 substitutes)	Cllr Nigel Aldis (LD) Cllr Mrs Angela Barker (C) Cllr Alan Bastable (C) Cllr Paul Duckett (C) Cllr James Jamieson (C) Cllr Ken Matthews (C) Cllr Mark Smith (I) Cllr Andrew Turner (C) Cllr Peter Vickers (C) Subs: Cllr David Jones (LD) 4 Conservative vacancies

A3. Other Council Bodies	Councillors
Appeals Panel (9 members + 5 substitutes)	Cllr Mrs Fiona Chapman MBE (C) Cllr Ian Dalgarno (C) Cllr Rita Drinkwater (C) Cllr Rita Egan (LD) Cllr Ken Janes (C) Cllr Ken Matthews (C) Cllr Julian Murray (I) Cllr Nigel Warren (C) Cllr Nigel Young (C) Subs: Cllr Peter Williams (LD) 4 Conservative vacancies
Corporate Parenting Panel (8 members + 4 substitutes)	Cllr David Bowater (C) Cllr Norman Costin (C) Cllr Susan Goodchild (LD) Cllr Mrs Doreen Gurney (C) Cllr Iain Mackilligan (C) Cllr Naomi Sheppard (C) Cllr Mark Versallion (C) Cllr Budge Wells (C) Subs: Cllr Nigel Aldis (LD) 4 Conservative vacancies

<p>Standing Advisory Council for Religious Education (SACRE) (5 members + 3 substitutes)</p>	<p>Cllr Mrs Angela Barker (C) Cllr Charles Gomm (C) Cllr Mrs Doreen Gurney (C) Cllr David Jones (LD) Cllr David Lawrence (C) Subs: Cllr Susan Goodchild (LD) Cllr James Jamieson (C) Cllr Mark Versallion (C)</p>
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B. NON-PROPORTIONAL BODIES	
B1. Other Committees and Sub-Committees	Councillors
<p>Standards (5 members)</p>	<p>Cllr Lewis Birt (C) Cllr Roy Johnstone (C) Cllr Mrs Jane Lawrence (C) Cllr Nigel Warren (C) Cllr Peter Williams (LD)</p>
<p>Licensing Sub-Committee (3 members drawn from the pool of the Licensing Committee)</p>	<p>Cllr Ray Berry (C) Cllr Lewis Birt (C) Cllr David Bowater (C) Cllr Ian Dalgarno (C) Cllr Mrs Denise Green (C) Cllr Ken Janes (C) Cllr Peter Vickers (C) Cllr Charles Gomm (C) Cllr Iain Mackilligan (C) Cllr Nigel Warren (C) Cllr John Saunders (C) Cllr Ian Shingler (I)</p>
B2. Joint Committees	Councillors
<p>Dunstable Joint Committee (5 members)</p>	<p>Cllr Mrs Carole Hegley (C) Cllr Peter Hollick (C) Cllr David McVicar (C) Cllr Miss Ann Sparrow (C) Cllr Nigel Young (C)</p>
<p>Houghton Regis Town Centre Management (4 members)</p>	<p>Cllr Ken Matthews (C) Cllr Rita Egan (LD) Cllr Susan Goodchild (LD) Cllr Peter Williams (LD)</p>

Leighton-Linslade Partnership Committee (5 members)	Cllr David Bowater (C) Cllr David Hopkin (C) Cllr Roy Johnstone (C) Cllr Alan Shadbolt (C) Cllr Brian Spurr (C)
Luton & South Bedfordshire Joint (Section 29) (6 members + 6 substitutes)	Cllr Alan Shadbolt (C) Cllr Nigel Young (C) Cllr Ken Matthews (C) Cllr Carole Hegley (C) Cllr Brian Spurr (C) Cllr James Jamieson (C) Subs: Cllr Maurice Jones (C) Cllr David McVicar (C) 4 vacancies
Luton & South Bedfordshire Joint (Section 101) (3 members + 3 substitutes)	Cllr Ken Matthews (C) Cllr Carole Hegley (C) Cllr Brian Spurr (C) Subs: Cllr James Jamieson (C) Cllr Alan Shadbolt (C) Cllr Nigel Young (C)
B3. Other Panels and Informal Bodies	Councillors
Joint Adoption Panel (1 member)	Cllr Mrs Doreen Gurney (C)
Fostering Panel (1 member)	Cllr Amanda Dodwell (C)
Fostering Permanence Panel (1 member)	Cllr Amanda Dodwell (C)
Constitution Advisory Group (6 members)	Cllr Mrs Carole Hegley (C) Cllr David Jones (LD) Cllr Maurice Jones (C) Cllr David Lawrence (C) Cllr Peter Hollick (C) Cllr Alan Shadbolt (C) Subs: Cllr Rita Egan (LD)
Member Development Champions (4 members)	Cllr Nigel Aldis (LD) Cllr Fiona Chapman (C) Cllr Andrew Turner (C) Cllr Maurice Jones (C)

Appendix C

**NOMINATIONS FOR CHAIRMANSHIP / VICE-CHAIRMANSHIP OF
STANDING COMMITTEES 2011/12**

Committee	Chairman	Vice-Chairman
Customer and Central Services Overview & Scrutiny	Cllr Paul Duckett	Cllr Ian Dalgarno
Children's Services Overview & Scrutiny	Cllr Mrs Doreen Gurney	Cllr Norman Costin
Social Care, Health & Housing Overview & Scrutiny	Cllr Mrs Rita Drinkwater	Cllr Naomi Sheppard
Sustainable Communities Overview & Scrutiny	Cllr David McVicar	Cllr Alan Bastable
Audit	Cllr David Bowater	Cllr Mike Blair
Development Management	Cllr Alan Shadbolt	Cllr Peter Vickers
General Purposes	Cllr Mrs Jane Lawrence	Cllr Richard Stay
Licensing	Cllr Lewis Birt	Cllr Ken Janes

Meeting: Council
Date: 19 May 2011
Subject: **Composition of the Executive and Scheme of Delegation of Executive Functions**

Report of: Cllr James Jamieson, Leader of the Council

Summary: The report sets out the composition of the Executive for the coming year, including the names of the Councillors appointed to the Executive. It advises that no amendments are proposed to the Scheme of Delegation of Executive Functions beyond those previously approved by the Leader of the Council (Executive procedure Rule no 1.2) (parts C4 and H3 of the Constitution refer) and amendments to be made to reflect the composition of the Executive as set out at Appendix A.

Advising Officer: John Atkinson, Monitoring Officer
Contact Officer: Mel Peaston, Committee Services Manager
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The appropriate structure of the Executive will contribute to the proper running of the Council, enabling it to meet its vision, as follows:-

“To improve the quality of life of all in Central Bedfordshire and enhance the unique character of our communities and our environment”.

Financial:

There are no additional budgetary implications.

Legal:

The composition of the Executive and its scheme of delegations is in line with legal and Constitution requirements.

Risk Management:

None

Staffing (including Trades Unions):

None

Equalities/Human Rights:

None

Community Safety:

None

Sustainability:

None

RECOMMENDATIONS:

That the Council:

1. notes the composition of the Executive and allocation of portfolios, as set out at Appendix A;
2. notes that Councillor Mark Versallion will be the lead member for Children's Services; and
3. agrees to the amendment of the Constitution at Parts C3 and H3 to reflect the portfolio areas and titles set out in Appendix A.

Introduction

1. The Council's Constitution requires that the Leader of the Council reports at the annual meeting of the Council after an election on the composition of the Executive and the proposed scheme of delegation of Executive functions (C4 Executive Procedure Rules 1.2).

Composition of the Executive

2. The Executive will comprise the Leader plus seven Councillors, including a Deputy Leader. The details of the portfolio areas and the titles of the Executive Members are set out at **Appendix A**.
3. Under the terms of Part C1 section 6.2 of the Constitution the Leader shall designate a member of the Executive as lead member for Children's Services under Section 19 (1) of the Children Act 2004. This will be **Councillor Mark Versallion**.

Scheme of Delegation of Executive Functions

4. No further amendments are proposed to the Scheme of Delegation of Executive Functions at Parts C3 and H3 of the Constitution, beyond those consequential to the proposed composition of the Executive as set out at Appendix A.

Appendices:

Appendix A – Composition of the Executive

Background Papers: (open to public inspection)

None

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COMPOSITION OF THE EXECUTIVE 2011/12

Members of the Executive	Deputies to Members of the Executive	Corporate Priority	Responsibility	Director
<p>Leader</p> <p><i>Cllr James Jamieson</i></p>		All	<ul style="list-style-type: none"> • Vision & Strategy • LSP • National, Regional and Sub Regional Partnerships • Overview and Scrutiny policy • Communications and Corporate Reputation • Consultation & Engagement • Emergency Planning and Business Continuity Planning 	<p>RCC</p> <p>GA</p>
<p>Deputy Leader and Executive Member for Corporate Resources</p> <p><i>Cllr Maurice Jones</i></p>	<p>Cllr Hopkin Cllr Wenham</p>	All	<ul style="list-style-type: none"> • Corporate Performance Management • Diversity & Social Cohesion • Customer Relations • Efficiencies Programme • Medium Term Financial Plan • Annual Revenue Budgets • Capital Investment • Treasury Management • Budget Monitoring & Financial Performance • Financial Control • Revenues and Benefits • Human Resources, Learning and Development • Legal, Committee Services, Electoral Services, Members' Services & Local Land Charges • Corporate Procurement • Audit • ICT • Customer Service • Coroners and Registrars • Property and Asset Management 	<p>RCC</p> <p>RE</p>

<p>Children's Services</p> <p><i>Cllr Mark Versallion</i></p>	<p>Cllr Angela Barker</p>	<p>Educating, protecting and providing opportunities for children and young people</p>	<ul style="list-style-type: none"> • Statutory Lead Member for Children's Services • Child Protection/Children in Need • Adoption & Fostering • Early Years & Child Care • Children and Young People's Engagement • Looked-After Children & Young People Leaving Care • Schools support • Educational Standards & Achievement • Children's Health • Integrated Youth Services • Family Support 	<p>EG</p>
<p>Social Care and Health and Housing</p> <p><i>Cllr Carole Hegley</i></p>	<p>Cllr Andrew Turner</p>	<p>Supporting and caring for an ageing population Promoting healthier lifestyles</p>	<ul style="list-style-type: none"> • Adult Social Care Services • Independent Living & Direct Payments • Carers' Support • Adult Protection • Older People's Champion • Adult Health Improvement & NHS Liaison • Drug & Alcohol Services • Strategic Housing Services and Operational Policies including Housing Needs Assessment • Homelessness • Supporting People, Special Needs Housing • Housing Stock Management 	<p>JO</p>

<p>Sustainable Communities – Strategic Planning and Economic Development</p> <p><i>Cllr Ken Mathews</i></p>	<p>Cllr Nigel Young (Luton and S Beds Joint Committee)</p>	<p>Managing growth effectively</p>	<ul style="list-style-type: none"> • Planning and Development Strategy • Housing Strategy • Transport Strategy • Climate Change • Development Management • Countryside Access and Archives • Economic Development and Physical Regeneration • Community Regeneration and Adult Skills • Business Growth, Inward Investment and Employment 	<p>GA</p>
<p>Sustainable Communities - Services</p> <p><i>Cllr Brian Spurr</i></p>	<p>Cllr Budge Wells</p>	<p>Creating safer communities Promoting healthier lifestyles</p>	<ul style="list-style-type: none"> • Community Safety and Public Protection • Waste Management • Highways & Transportation • Leisure, Sport and Recreation • Libraries, Museums and Culture 	<p>GA</p>
<p><i>Cllr Tricia Turner, MBE</i></p>		<p>All</p>	<ul style="list-style-type: none"> • General Advisory 	
<p><i>Cllr Richard Stay</i></p>		<p>All</p>	<ul style="list-style-type: none"> • General Advisory 	

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Appendix A

Nominations to the Joint Selection Committee (for Bedfordshire Police Authority), and the Bedfordshire and Luton Combined Fire Authority

Joint Selection Committee (5 Conservative places)	Bedfordshire Police Authority (4 Conservative places)	Bedfordshire and Luton Combined Fire Authority (5 representatives, proportional to the composition of the Council)
Cllr Fiona Chapman (C) Cllr Doreen Gurney (C) Cllr Petre Hollick (C) Cllr Roy Johnstone (C) Cllr Iain Mackilligan (C)	Cllr Fiona Chapman (C) Cllr Doreen Gurney (C) Cllr Peter Hollick (C) Cllr Iain Mackilligan (C)	4 Conservative places to be confirmed at the meeting of Council Cllr Peter Williams (LD)

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Meeting: Council
Date: 19 May 2011
Subject: Proposed Amendment to the Members' Allowances Scheme 2011/12
Report of: The Monitoring Officer
Summary: The report proposes an amendment to the Scheme to take account of changes that are proposed to the portfolio structure of the Executive.

Contact Officer: John Atkinson, Head of Legal & Democratic Services
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The provision of a fair scheme of allowances for Members is essential to the democratic process by ensuring an equal opportunity to all to become a councillor.

Financial:

There is sufficient base budget to cover the existing scheme and the changes proposed in this report will not create any additional budget pressures.

Legal:

Under the Local Authorities (Members' Allowances) Regulations 2003 the Council is required to adopt a scheme of allowances each year. Before the Council makes or amends a scheme, it is required to have regard to the recommendations made by an independent remuneration panel.

Risk Management:

None

Staffing (including Trades Unions):

None

Equalities/Human Rights:

None arise directly from this report. The Scheme of Members' Allowances includes allowances for Dependents' Carers' to provide equality for any Member who has caring responsibilities.

Community Safety:

None

Sustainability:

None

RECOMMENDATIONS:

- 1. that the Council agrees to amend the Members' Allowances Scheme by adding an additional Special Responsibility Allowance payable to Executive Members without a portfolio of £10,721.20 per year;**
- 2. that an early meeting of the Independent Remuneration Panel be convened to consult the Panel about this proposed amendment to the Scheme and to undertake a review of the current Scheme.**

The Current Scheme

1. The Council is required to adopt a scheme of allowances before the start of each financial year. The current scheme which forms Part K of the Council's Constitution was approved in February 2011 for the financial year 2011/12. At that meeting the Council resolved to reduce the Basic and Special Responsibility Allowances payable under the Scheme by 2%.

Consultation with the Independent Remuneration Panel

2. The Council has appointed an Independent Remuneration Panel to report on and make recommendations on the Scheme. The Council is required to receive a report from the Independent Remuneration Panel before it makes or amends a scheme. The members of the Independent Remuneration Panel (the IRP) were consulted about the proposed 2% reduction in allowances following the meeting in February 2011.
3. The IRP had submitted a report to the Council in February 2010 in which they had recommended a reduction in certain allowances. Their recommendations were not accepted by the Council. The reaction of the IRP to the proposed 2% reduction was that it did not go far enough and they were of the view that the Council should adopt the proposals that had been recommended in their report. A meeting of the IRP will be convened shortly to review the position and, in the meantime, the 2% reduction has been implemented on that understanding.

Proposed Amendment to the Scheme

4. It is understood that the Council's new Leader may vary the existing portfolio structure and appoint Executive Members without specific portfolios. It is open to the Leader to change the portfolio structure under the Council's Constitution but the Members' Allowances Scheme makes no provision for the payment of an allowance to Executive Members who are not Portfolio Holders.
5. The Council is asked to consider amending Schedule 1 of the Members' Allowances Scheme by adding an additional category of Special Responsibility Allowance as follows:

Executive Members without portfolio	£10,721.20
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Background Papers: (open to public inspection)

None

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